

Logging Into the Interactions Associate Center

You will receive two emails. One email will contain a link to the Interactions Associate Center and your username (Employee ID). The second email will contain your computer generated password.

Step 1: Enter your Username (**Employee ID**).

Step 2: Enter Password (**Workday will send you a computer generated password**).

Step 3: Click GO.



Step 4: If it is your first time logging into Workday, you will be required to answer a few security questions. That way, if you ever forget your Login information you will be able to recover the information yourself. Answer the questions and click **GO**.